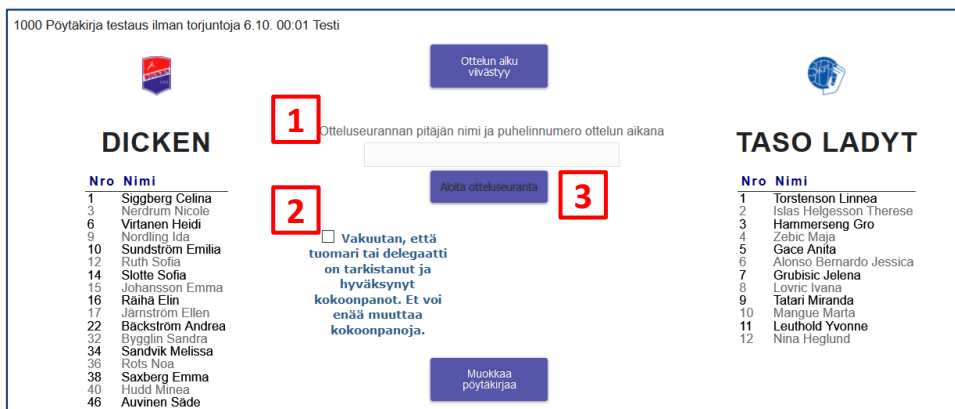


## Before the match

Go to <https://taso.finnhandball.net> and enter the team password into the login box (“Joukkue / seura kirjautuminen”). Select the match from the list then click ‘Live Score’.



Click the “Muokkaa pöytäkirjaa” button to open the team roster in editing mode and ensure each team has a maximum of 16 players and at least one team official (JA). See “Editing the roster” on the next page for more information.

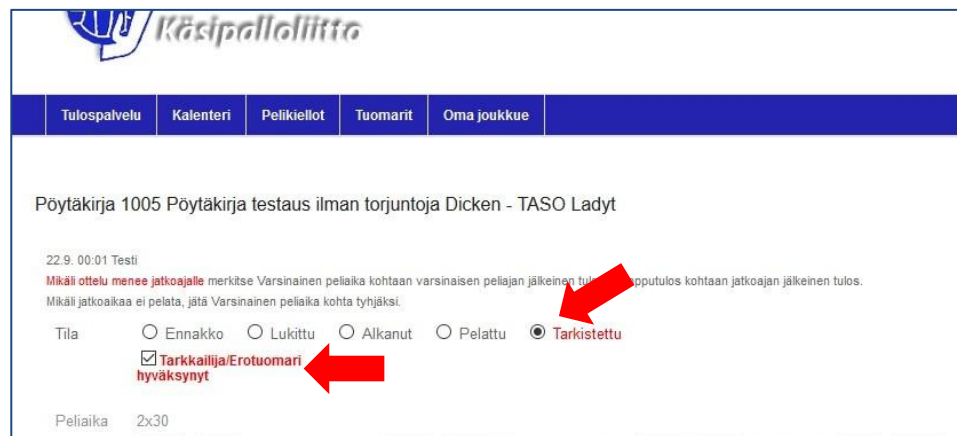


### To start Live Score:

1. Enter your name and telephone number into the text box
2. Ask the referees to verify the match details and confirm by ticking the checkbox. **This locks the rosters.**
3. The match tracking (“Aloita otteluseuranta”) button will activate and you can start the Live Score by clicking it.

## After the match

1. Click on the button to end match tracking (“Päätä otteluseuranta”). If there are changes pending in the system, you will receive a warning. In this case, wait a few seconds and try again.
2. A popup will ask you to confirm the game is over and the record is ready for review.
3. Ask the referee to review the result
4. Submit the record by selecting ‘Tarkistettu’ and confirming that the referee has approved the result (“Tarkkailija / Erotuomari hyväksynyt”), scroll down and click ‘Tallenna’ to submit.



5. A popup will ask to confirm the referee has given permission to end the match.
6. The match results will now appear on tulospalvelut

### Live Score (Junior) Quick Guide EN v1.2 / 06.10.2020

Change goalkeeper button no longer appears on opening screen  
Numbering corrected on quick reference guide

## Editing the roster

The roster can only be edited before match tracking is started.

The teams are responsible for ensuring team officials and players are listed before the match. The first Live Score screen shows an overview of assigned players and team officials (JA...JD). If team officials are missing or more than 16 players are listed, the roster needs to be amended:

1. Click “Muokkaa pöytäkirjaa” on the opening screen
2. A new screen opens showing both teams.
3. Select the players that are playing in the KP column. The total number of selected players is shown at the top of the column. **Teams are limited to a maximum of 16 players.**
4. Select the team officials in the JA...JD fields. Registered coaches are selectable. Otherwise select ‘Muu’ and manually enter the name.

Vierasjoukkue (TASO Ladyt)

Lis	Nro	Nimi	Kapt	KP
	1	Torstenson Linnea		<input checked="" type="checkbox"/>
	2	Islas Helgesson Therese		<input checked="" type="checkbox"/>
	3	Hammerseng Gro		<input checked="" type="checkbox"/>
	4	Zebic Maja		<input checked="" type="checkbox"/>
	5	Gace Anita		<input checked="" type="checkbox"/>
	6	Alonso Bernardo Jessica		<input checked="" type="checkbox"/>
	7	Grubisic Jelena		<input checked="" type="checkbox"/>
	8	Lovric Ivana		<input checked="" type="checkbox"/>
	9	Tatari Miranda		<input checked="" type="checkbox"/>
	10	Mangue Marta		<input checked="" type="checkbox"/>
	11	Leuthold Yvonne		<input checked="" type="checkbox"/>
	12	Nina Heglund		<input checked="" type="checkbox"/>

JA

JB

JC

JD

If a player is present but not selectable in the team list, ask the coach to discuss the the referee. **The responsibility for providing a correct list of players lies with the team officials.**

## Match tracking screen

Once the screen below appears, the match is ready to start.

**Note that both goalkeepers must be assigned (“Vaihda mv”) before the clock can be started.**

1004 Pöytäkirja testaus ilman torjuntajohtoa 25.9. 00:01 Testi

1

DICKEN ☐

Vaihda mv

Torjunnat yht: 0

Maali

7 m onnistui 7 m epäonnistui

Alkaisu Varoitukset

Ulosajo Suora sulkeminen

Sulkeminen 3 ulosajoa Joukkuearastus

Sininen kortti Pelasi

5

2

0 0

Puoliaika

1

Vaihda puoliaika

Pelaaja: 2x30 min (4x5 min)

Tulostaulun aika (ei kokonaisaika)

00:00

Käynnistä pelikello (F1)

Pelaaja: 2x30 min (4x5 min)

Katsoja

Aloitallive

1. PUOLIAIKA

3

TASO LADYT ☐

Vaihda mv

Torjunnat yht: 0

Maali

7 m onnistui 7 m epäonnistui

Alkaisu Varoitukset

Ulosajo Suora sulkeminen

Sulkeminen 3 ulosajoa Joukkuearastus

Sininen kortti Pelasi

Ottelutapahtumat

1. Home team
2. Clock
3. Away team
4. Goalkeeper change buttons.
5. Event log area. **Any errors in events are corrected here.**

## Clock area

The center of the screen has four controls related to timekeeping as well as the field for recording the number of spectators (Katsojia, must be filled in to end match tracking).

1. End match tracking (after the match)
2. Change period  
Use at the end of the first half and for overtime and the 7m shootout, if needed.
3. Clock (**green** when running, **red** when stopped)  
Clicking the clock allows correcting the remaining time (using arrows for each digit)
4. Start / stop clock (F1 key)  
Clicking the clock will not start or stop it

The screenshot shows the central clock area with the following elements:

- 1**: A blue button labeled "Päätä otteluseuranta" (End match tracking).
- 0 - 0**: The current score.
- Puoliaika**: The current period, shown as "1".
- 2**: A blue button labeled "Vaihda puoliaika" (Change period).
- Peliaika: 2x30 min (4x5 min)**: The total match time.
- Tulos: puoli aika (ei kokonaisaika)**: The current time, shown as "00:04".
- 3**: A green button labeled "Pysäytä pelikello (F1)" (Stop game clock).
- 4**: A blue button labeled "Pysäytä pelikello (F1)" (Stop game clock).
- Katsojia**: A field for recording the number of spectators.

Suspensions, expulsions (red cards), team penalties and timeouts **stop the clock** as soon as the button is clicked. The clock must be restarted manually even if you cancel the event. Blue cards do not stop the clock as they are given after another penalty.

## Correcting errors

Errors can be corrected by clicking on the respective event in the event log at the bottom of the screen.

The screenshot shows the event log at the bottom of the screen. A red box highlights the event details for the event "01:10 TASO Ladyt 0-4 Maali". The details are as follows:

Aika	Henkilö	Selite
01:10	TASO Ladyt	0-4 Maali
01:10	TASO Ladyt	Ulosajo
01:07	TASO Ladyt	0-3 Maali
01:03	TASO Ladyt	0-2 Maali
00:59	TASO Ladyt	Varoitus
00:51	TASO Ladyt	0-1 Maali (7 m)
00:33	TASO Ladyt	Pelasi
00:33	TASO Ladyt	Pelasi
00:32	TASO Ladyt	Pelasi
00:32	TASO Ladyt	Pelasi

Only the **time**, **person** and **clarification** ("Selite", such as "7 m" for a goal) can be edited – otherwise the event must be deleted ("Poista") and recreated.

The screenshot shows the event correction interface with the following fields:

- JAKSO:** 1
- AIKA:** 21:05
- TILANNE:** -
- JOUKKUE:** TASO Ladyt
- TAPAHTUMA:** Varoitus
- PELAAJA:** 4 Zebic Maja
- SELITE:**

At the bottom, there are three buttons: "Tallenna" (Save), "Peruuta" (Cancel), and "Poista" (Delete).



# TASO LADYT

Vaihda mv

Torjunnat yht: 0

1

Maali

2

7 m onnistui

3

7 m epäonnistui

A

Aikalisä

4

Varoitus

5

Ulosajo

6

Suora sulkeminen

7

Sulkeminen 3 ulosajoa

B

Toukkuerangaistus

8

Sininen kortti

C

Pelasi

## Team events

When an event takes place on the pitch, click the respective button. If needed, you will be prompted to select the player. Players marked in **red** have not been marked as 'participating' but **can be selected** for e.g. goals.

Change goalkeeper (mandatory before game starts)

1 Goal

2 7m throw (goal)

3 7m throw (no goal)

4 Warning (yellow card)

5 Suspension (2 minutes)

6 Expulsion (red card)

7 Expulsion (3x 2 minutes)

8 Blue card

A Timeout. Live Score does not have a clock for timeouts. ⌚

B Team penalty (2 minutes) ⌚


C Participating players – click those players that have played during this game. Players not yet having played are in **black** text, others in **green**.



Automatically stops clock.

TASO LADYT 0-1 MAALINTEKIJÄ			
1 Torstenson Linnea	2 Islas Helgesson Therese	3 Hammerseng Gro	4 Zebic Maja
6 Alonso Bernardo Jessica	10 Mangue Marta	11 Leuthold Yvonne	12 Nina Heglund
5 Gace Anita	7 Grubisic Jelena	8 Lovric Ivana	9 Tatari Miranda
Peruuta			

# Quick Reference Guide – Live Score



## TASO LADYT

0

Vaihda mv

Torjunnat yht: 0

1

Maali

2

7 m onnistui

3

7 m epäonnistui

A

Aikalisä

4

Varoitus

5

Ulosajo

6

Suora sulkeminen

7

Sulkeminen 3 ulosajoa

B

Poukkuerangaistus

8

Sininen kortti

C

Pelasi

0

Change goalkeeper

1

Goal

2

7m throw (goal)

3

7m throw (no goal)

4

Warning (yellow card)

5

Suspension (2 minutes)

6

Expulsion (red card)

7

Expulsion (3x 2 minutes)

8

Blue card

A

Timeout

B

Team penalty (2 minutes)

C

Participating players

- Automatically stops clock.
- Numbers 0-7 will prompt you to select the relevant player
- The participating players button will open a summary of players so you can select those that have played in the match.

## Clock operation

1.

End match tracking

2.

Change period

3.

Clock (running / stopped)

4.

Start / stop clock (F1)

Clicking on the clock will not start or stop it

1

Päätä otteluseuranta

0

0

Puoliaika

1

Vaihda puoliaika

Pelikaika: 2x30 min (4x5 min)  
Tulos: ... aika (ei kokonaisaika)

3

00:04

Pysäytä pelikello (F1)

4

Vaihda: 2x30 min (4x5 min)

Katsojia

## Correcting errors

Click on an event in the event log to edit it.

7 m onnistui

Käynnistä pelikello

7 m epäonnistui

Alkalisä

Varoitus

Ulosajo

Suora sulkeminen

Sulkeminen 3 ulosajoa

Sininen kortti

Pelasi

Pelikaika: 2x30 min (4x5 min)

Katsojia

Alkalisä

Varoitus

Ulosajo

Suora sulkeminen

Sulkeminen 3 ulosajoa

Sininen kortti

Pelasi

01:10 TASO Ladyt 0-4 Maali

01:10 TASO Ladyt 0-4 Ulosajo

01:07 TASO Ladyt 0-3 Maali

01:03 TASO Ladyt 0-2 Maali

00:59 TASO Ladyt 0-2 Varoitus

00:51 TASO Ladyt 0-1 Maali (7 m)

00:33 TASO Ladyt 0-1 Pelasi

00:33 TASO Ladyt 0-1 Pelasi

00:33 TASO Ladyt 0-1 Pelasi

00:32 TASO Ladyt 0-1 Pelasi

00:32 TASO Ladyt 0-1 Pelasi

3 Hammerseng Gro

5 Gace Anita

6 Alonso Bernardo Jessica

1 Torstenson Linea

4 Zebic Maja

7 Grubisic Jelena

+ 5 Gace Anita

+ 6 Alonso Bernardo Jessica

+ 4 Zebic Maja

+ 3 Hammerseng Gro

+ 2 Hammerseng Gro

Only the **time**, **person** and **clarification** (“Selite”, such as “7 m” for a goal) can be edited – otherwise the event must be deleted (“Poista”) and recreated.